

Request for Letter of
Recommendation

Date _____

Dear _____,

I, _____ have applied for admission to the Bible Learning University with the intention of pursuing a _____ degree.

As part of the application process, I am required to provide the Bible Learning University with two letters of recommendation – one from a pastor or religious leader and one from a personal associate. Letters may not be from family members.

I am asking you to provide one of the two required letters. Your letter should address the following items:

1. Nature of our association
2. Length of our association
3. Your assessment of my moral character.
4. Your assessment of my ability (time, motivation, mental, etc.) to successfully pursue the above course of study.
5. Any other information or comments you deem pertinent.

Your letter of recommendation should be mailed directly to:

Registrar, The Bible Learning University
10109 Showlow Street
Albuquerque, NM 87114

Thank you for your assistance in this matter.

Sincerely,